

2026-2027 Facilities Approval Form for EF Teaching Grants

Submit to Paul Buckner, Executive Director of Facilities, pbuckner@csisd.org, for approval before Thurs., September 24th. If approved, he will return it to you with his signature via email. Then, upload it to your grant application online through Smarter Select.

Grant Title:

Main Applicant Contact:

Campus:

Location at Campus:

Requested Grant Amount: \$

Description: *Please explain in detail your project:*

Please list the materials needed to implement this project and/or attach your quotes/budget sheets.
(This is important as Facilities may be able to get you better pricing and/or quality items.)

Please check if your project includes any of the following:

- | | |
|---|---|
| ☐ Needs Electricity | ☐ Requires landscaping |
| ☐ Needs Water/Includes water feature | ☐ Includes a structure |
| ☐ Changes the drainage of the area | ☐ Requires fencing |
| ☐ Other | |

Approved by: _____

(Must have signature of Paul Buckner, Executive Director of Facilities)

Date: _____

(Please keep to one page if possible)