



HINTS FOR WRITING GRANT PROPOSALS



1

Describe the Grant

Include the need it addresses & how your grant will be implemented.

2

Include creativity and motivation

Why is this innovative?
Why will students be motivated?

3

What are your goals?

Limit the number of goals to 3.
Be specific and share outcomes you hope to achieve.

4

Explain Evaluation Criteria

Relate to stated goals.
Indicate how you know if the project will be successful.

5

State Specific Curriculum Methods/Activities:

Include a timeline.
How will the students learn?



- * be creative & innovative
- * partner with others (school & community)
- * stay away from consumables, field trips and one-time use items

Budget Sheet Tips



You must use **APPROVED VENDORS**: go to csisd.org, click on departments>purchasing>approved vendors.



It's great to get quotes from prospective vendors and make sure they are good through December so your pricing will not change.



Don't forget to include shipping if applicable.



If your grant includes technology and/or facilities, make sure you get a quote and approval from the Technology or Facilities Departments and include approval forms with your grant application.



Amount requested must **MATCH** the amount on your budget sheet.